APA’s PsychPRO Mental Health Registry

BHWorks Quick Reference Guide

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BHWorks Login

Welcome to bhworks (DEMO / BETA)

If you have a bhworks account, please enter the following and then click Sign In:

- Username or Email
- Password

If you have any technical difficulties, please visit Help/FAQs (Help icon in the upper right menu).

This system is to be used only for business purposes by authorized persons. Data entered in this system is confidential and is protected under HIPAA. By using this system, you accept responsibility to preserve the confidentiality and integrity of information you access. Unauthorized use of the information is subject to civil and criminal penalties. Activities may be monitored for administrative and security purposes.

We will create your Practice profile and create usernames and passwords for staff that will be either assigning PROMs or reviewing reports.
Left Navigation

- Add and search for patients
- Resources such as workflows and short video tutorials
- Access reports
- Administrative staff can add new users, send password reset link or edit roles.
Insert Program Name “Beta PsychPRO” to see your full patient list to see full patient list.

Search for patients by name, MRN or email.

Add new patients
Adding Patients

Required fields are indicated by an asterisk.
Assigning PROMs

At the bottom of the new patient profile, you can assign PROMs
Assigning PROMs

Select all the desired assessments or the full battery. Assessments can later be edited in the patient profile.
Launching and Reviewing PROMs

Once the patient is added, select the patient from the Participant List to open a short pop-up with PROMs status.

You can relaunch pending PROMs.

Open results for specific completed PROMs.

Open Summary list of recent PROMs or full list of all PROMs assigned.
Completing PROMs

Patients have multiple options for completing PROMs. Patients do not need usernames or passwords. To complete independently on another device, the patient can scan a QR code or receive an email.

Select This Device to open the assessment and hand the device to patient in the waiting room or in session.

To complete independently on another device, the patient can scan a QR code or receive an email.
Summary List

Summary will open a quick list of all recent PROMs and time completed. Clinician can also open specific results from this screen.

Click the Action button to Edit patient information or reassigned full list of assessments again.
Task List

The Tasks list provides a full list of assigned PROMs.

You can add new Tasks or reassign the full list of PROMs.

You can open PROMs results.

You can open a pop-up of Task activity.
Reviewing PROMs Results

You can print the full assessment and questions.

Create a PDF to save and upload to your EHR.

You can open a pop-up with a summary you can copy and paste into your notes.
Creating and Exporting Reports

You can create reports by PROMs, Patient Name, Completion Status, or Assigning Staff.

You can export a CSV file with your results.
Editing Patient Information

From the Summary or Tasks List click on the Action and then Edit button on the right to edit patient contact and demographic information.