



APA's PsychPRO Mental Health Registry

BHWorks Quick Reference Guide

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BHWorks Login

bhworks | **bhworks** | [About bhworks](#) | [? Help](#) | [Sign In](#)

Welcome to bhworks (DEMO / BETA)

If you have a bhworks account, please enter the following and then click **Sign In**:

- Username or Email
- Password

If you have any technical difficulties, please visit Help/FAQs (? Help icon in the upper right menu).

This system is to be used only for business purposes by authorized persons. Data entered in this system is confidential and is protected under HIPAA. By using this system, you accept responsibility to preserve the confidentiality and integrity of information you access. Unauthorized use of the information is subject to civil and criminal penalties. Activities may be monitored for administrative and security purposes.

We will create your Practice profile and create usernames and passwords for staff that will be either assigning PROMs or reviewing reports.

Username or Email

Password

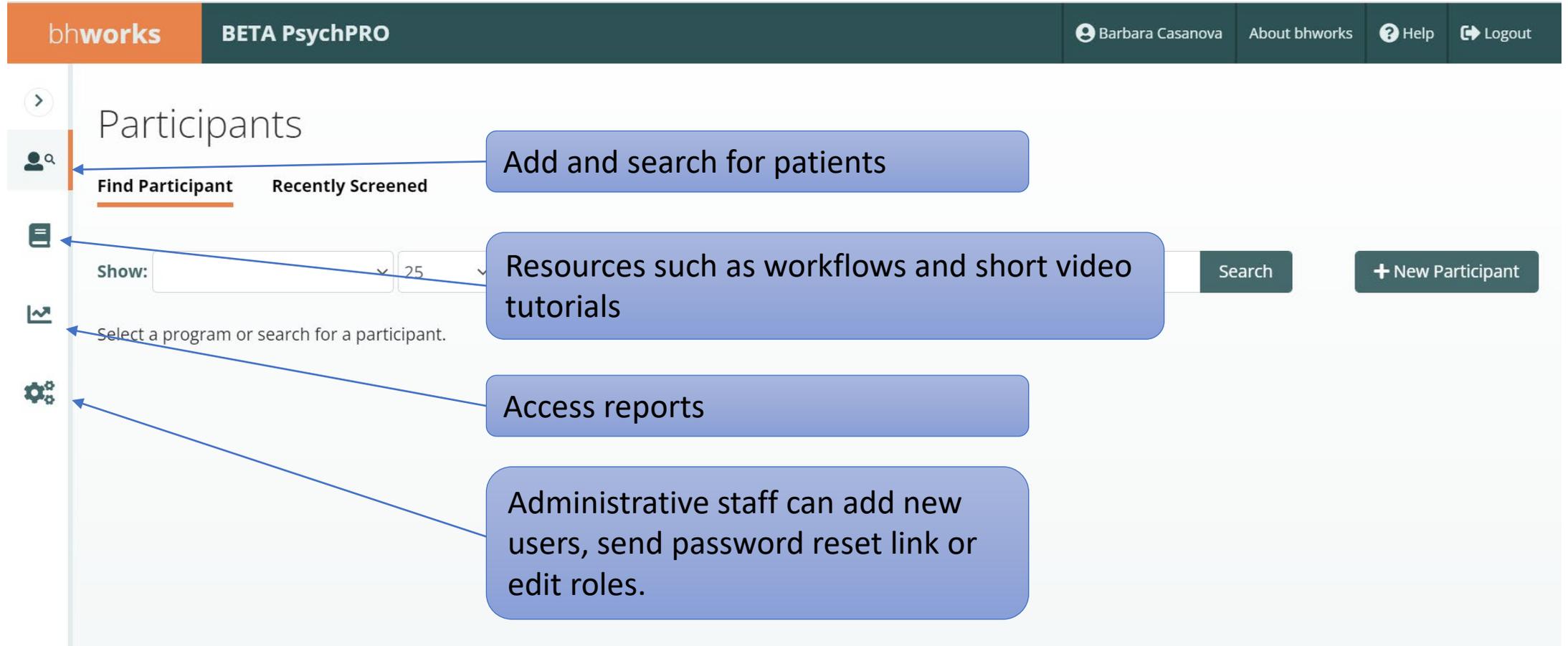
Sign In

[Reset your password](#)

[Request confirmation instructions](#)

Don't have an account yet?

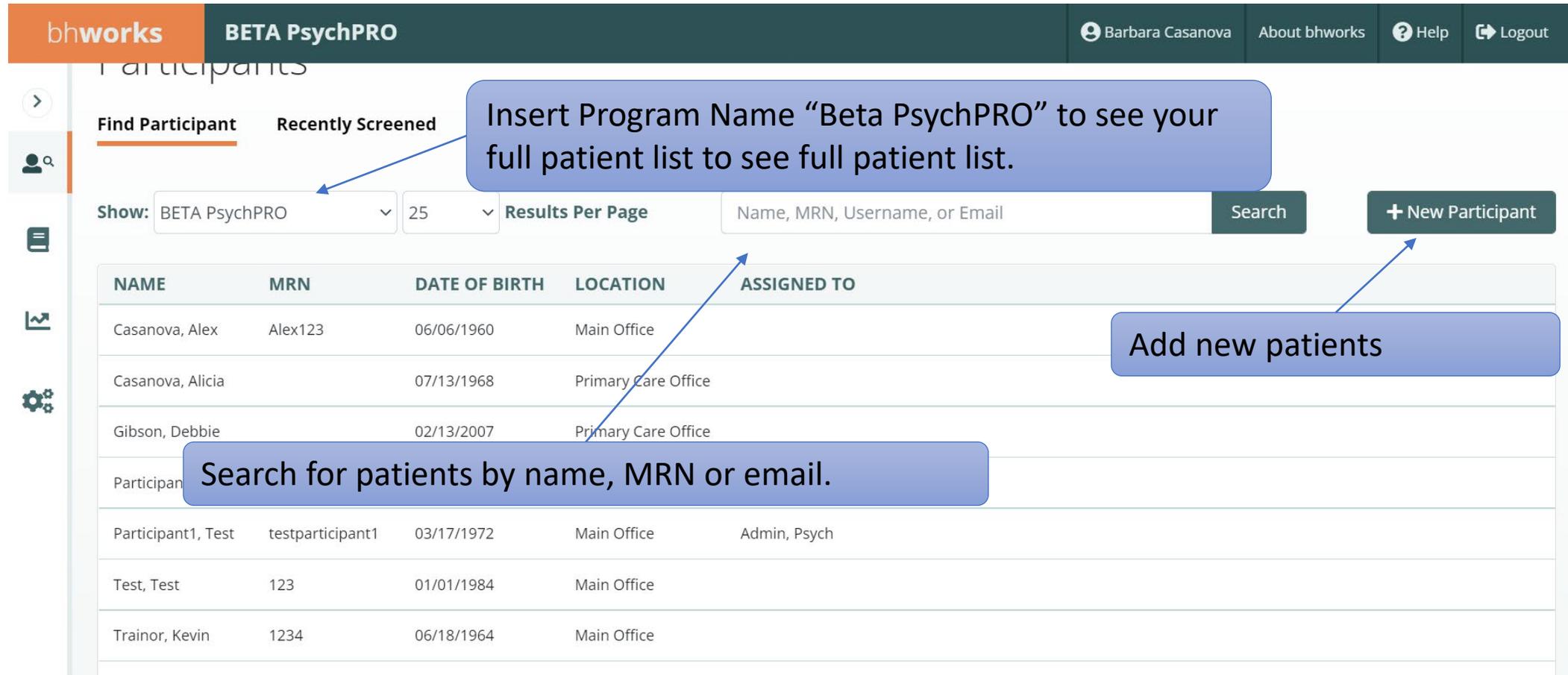
Left Navigation



The screenshot displays the PsychPRO interface with the following elements and callouts:

- Top Bar:** Includes the **bhworks** logo, **BETA PsychPRO** title, and user options: **Barbara Casanova**, **About bhworks**, **Help**, and **Logout**.
- Left Navigation Menu:**
 - Participants:** A blue callout box points to this menu item, stating "Add and search for patients".
 - Find Participant / Recently Screened:** A blue callout box points to these tabs, stating "Resources such as workflows and short video tutorials".
 - Show: 25:** A blue callout box points to this dropdown menu, stating "Resources such as workflows and short video tutorials".
 - Select a program or search for a participant:** A blue callout box points to this search input field, stating "Resources such as workflows and short video tutorials".
 - Search:** A blue callout box points to this button, stating "Resources such as workflows and short video tutorials".
 - + New Participant:** A blue callout box points to this button, stating "Resources such as workflows and short video tutorials".
 - Reports:** A blue callout box points to this menu item, stating "Access reports".
 - Settings:** A blue callout box points to this menu item, stating "Administrative staff can add new users, send password reset link or edit roles."

Patient List



The screenshot shows the 'BETA PsychPRO' interface for viewing a patient list. The top navigation bar includes the 'bhworks' logo, the program name 'BETA PsychPRO', and user information for 'Barbara Casanova'. A sidebar on the left contains navigation icons. The main content area features a 'Find Participant' section with a search bar and a 'Recently Screened' tab. Below the search bar, there are filters for 'Show: BETA PsychPRO' and 'Results Per Page: 25'. A search input field contains the text 'Name, MRN, Username, or Email', and a '+ New Participant' button is located to the right. A table below displays a list of participants with columns for NAME, MRN, DATE OF BIRTH, LOCATION, and ASSIGNED TO. Annotations in blue boxes provide instructions: one points to the search bar with the text 'Insert Program Name "Beta PsychPRO" to see your full patient list to see full patient list.', another points to the search input field with 'Search for patients by name, MRN or email.', and a third points to the '+ New Participant' button with 'Add new patients'.

Find Participant Recently Screened

Show: BETA PsychPRO 25 Results Per Page

Name, MRN, Username, or Email Search + New Participant

NAME	MRN	DATE OF BIRTH	LOCATION	ASSIGNED TO
Casanova, Alex	Alex123	06/06/1960	Main Office	
Casanova, Alicia		07/13/1968	Primary Care Office	
Gibson, Debbie		02/13/2007	Primary Care Office	
Participant1, Test	testparticipant1	03/17/1972	Main Office	Admin, Psych
Test, Test	123	01/01/1984	Main Office	
Trainor, Kevin	1234	06/18/1964	Main Office	

Adding Patients

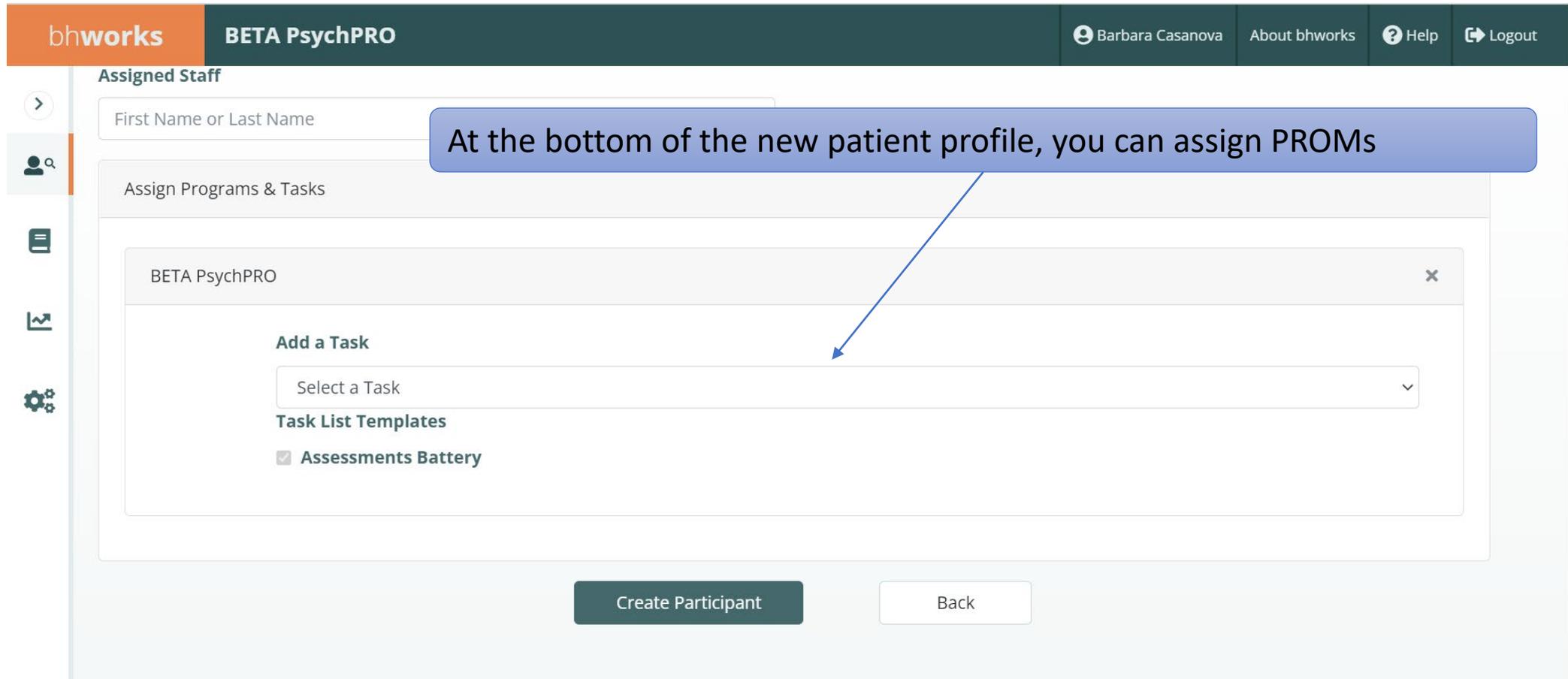
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New Participant

Required fields are indicated by an asterisk

* First name	<input type="text"/>	* Last name	<input type="text"/>
Organization	<input type="text" value="BETA PsychPRO"/>	Location	<input type="text" value="Main Office"/>
* MRN	<input type="text"/>		
* Date of Birth	<input type="text" value="Month"/>	<input type="text" value="Day"/>	<input type="text" value="Year"/>
Gender	<input type="text"/>		
Race	<input type="text"/>	Ethnicity	<input type="text"/>

Assigning PROMs



Assigned Staff

First Name or Last Name

Assign Programs & Tasks

BETA PsychPRO

Add a Task

Select a Task

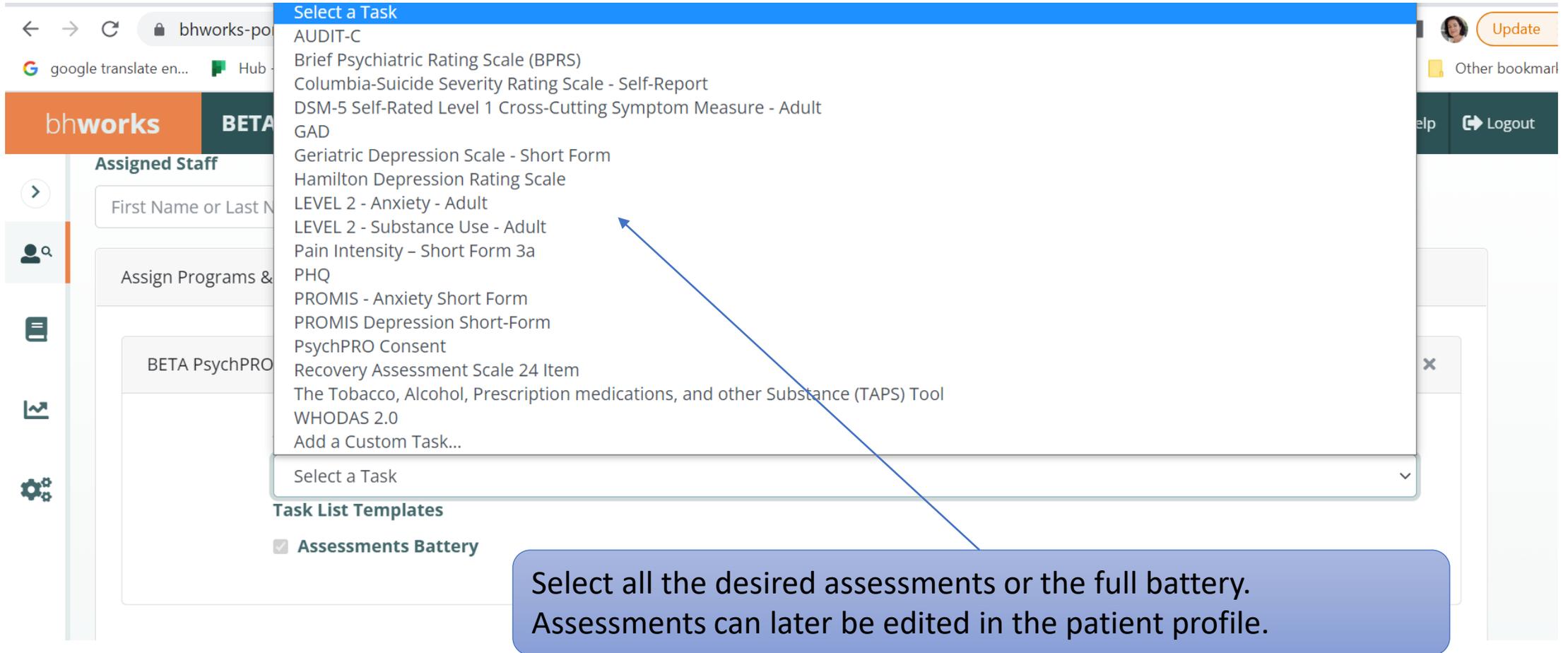
Task List Templates

Assessments Battery

Create Participant Back

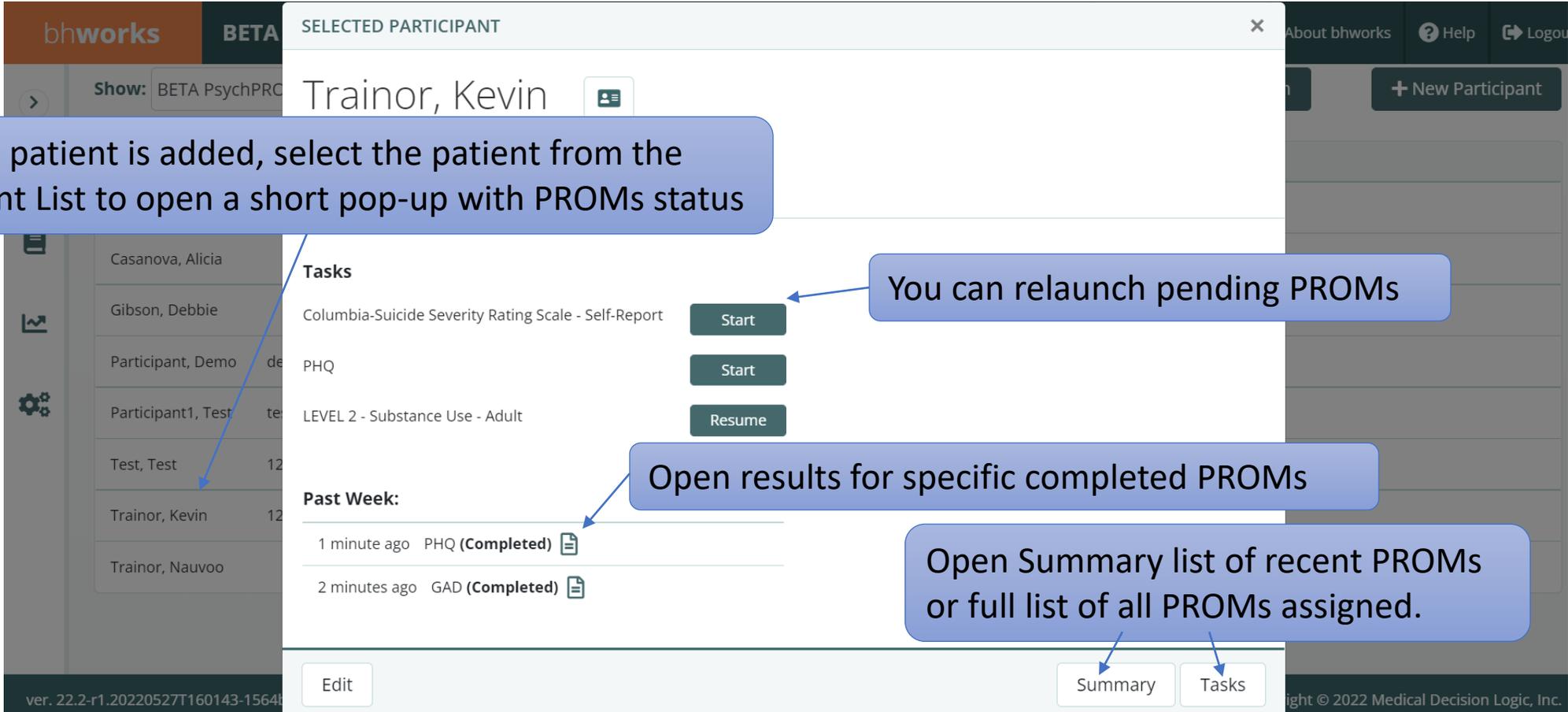
At the bottom of the new patient profile, you can assign PROMs

Assigning PROMs



The screenshot shows the PsychPRO interface. On the left, there is a sidebar with the 'bhworks' logo and 'BETA' label. The main content area is titled 'Assigned Staff' and includes a search bar for 'First Name or Last Name' and a section for 'Assign Programs & Tasks'. A dropdown menu is open, listing various assessment tasks such as 'AUDIT-C', 'Brief Psychiatric Rating Scale (BPRS)', 'Columbia-Suicide Severity Rating Scale - Self-Report', 'DSM-5 Self-Rated Level 1 Cross-Cutting Symptom Measure - Adult GAD', 'Geriatric Depression Scale - Short Form', 'Hamilton Depression Rating Scale', 'LEVEL 2 - Anxiety - Adult', 'LEVEL 2 - Substance Use - Adult', 'Pain Intensity - Short Form 3a', 'PHQ', 'PROMIS - Anxiety Short Form', 'PROMIS Depression Short-Form', 'PsychPRO Consent', 'Recovery Assessment Scale 24 Item', 'The Tobacco, Alcohol, Prescription medications, and other Substance (TAPS) Tool', 'WHODAS 2.0', and 'Add a Custom Task...'. Below the dropdown is a 'Task List Templates' section with a checked box for 'Assessments Battery'. A blue callout box with a white border and a blue arrow pointing to the dropdown contains the text: 'Select all the desired assessments or the full battery. Assessments can later be edited in the patient profile.'

Launching and Reviewing PROMs



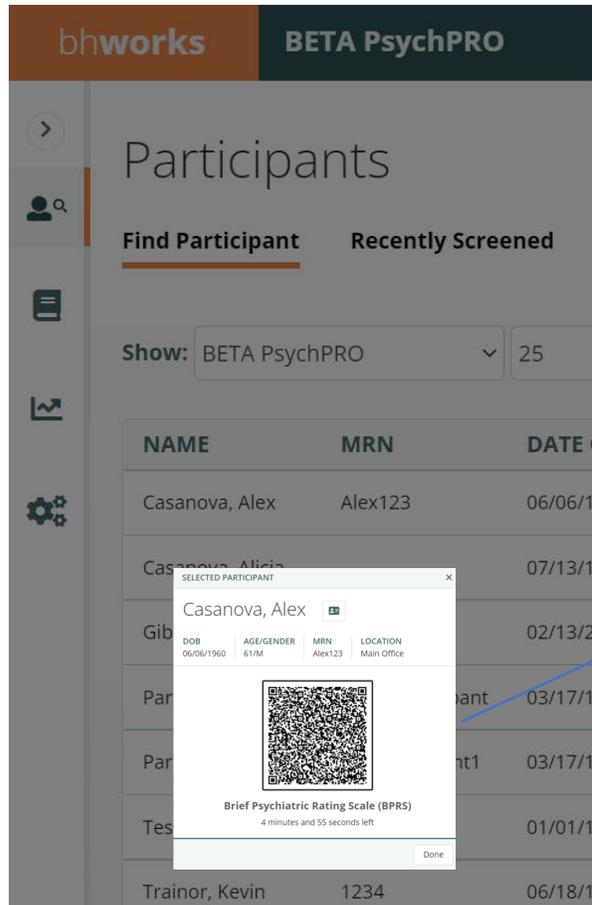
Once the patient is added, select the patient from the Participant List to open a short pop-up with PROMs status

You can relaunch pending PROMs

Open results for specific completed PROMs

Open Summary list of recent PROMs or full list of all PROMs assigned.

Completing PROMs



Patients have multiple options for completing PROMs. Patients do not need usernames or passwords.

Select This Device to open the assessment and hand the device to patient in the waiting room or in session.

To complete independently on another device, the patient can scan a QR code or receive an email.

Participant
Open the form for the participant to complete.

Provider
I will fill out the form for the participant.

Open the form on

This Device **You will be logged out*

Another Device *Scan code to log in participant*

Send Link to

Save email address to participant's record

Notify me when this task is completed

Summary List

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Kevin Trainor



DOB	AGE/GENDER	MRN	LOCATION	INSURANCE
06/18/1964	57/M	1234	Main Office	Other

Summary
Tasks

RECENT ACTIVITY - Last 6 months

Tasks		
9 minutes ago	LEVEL 2 - Substance Use - Adult (Started)	View Report
9 minutes ago	PHQ (Completed)	View Report
10 minutes ago	GAD (Completed)	View Report

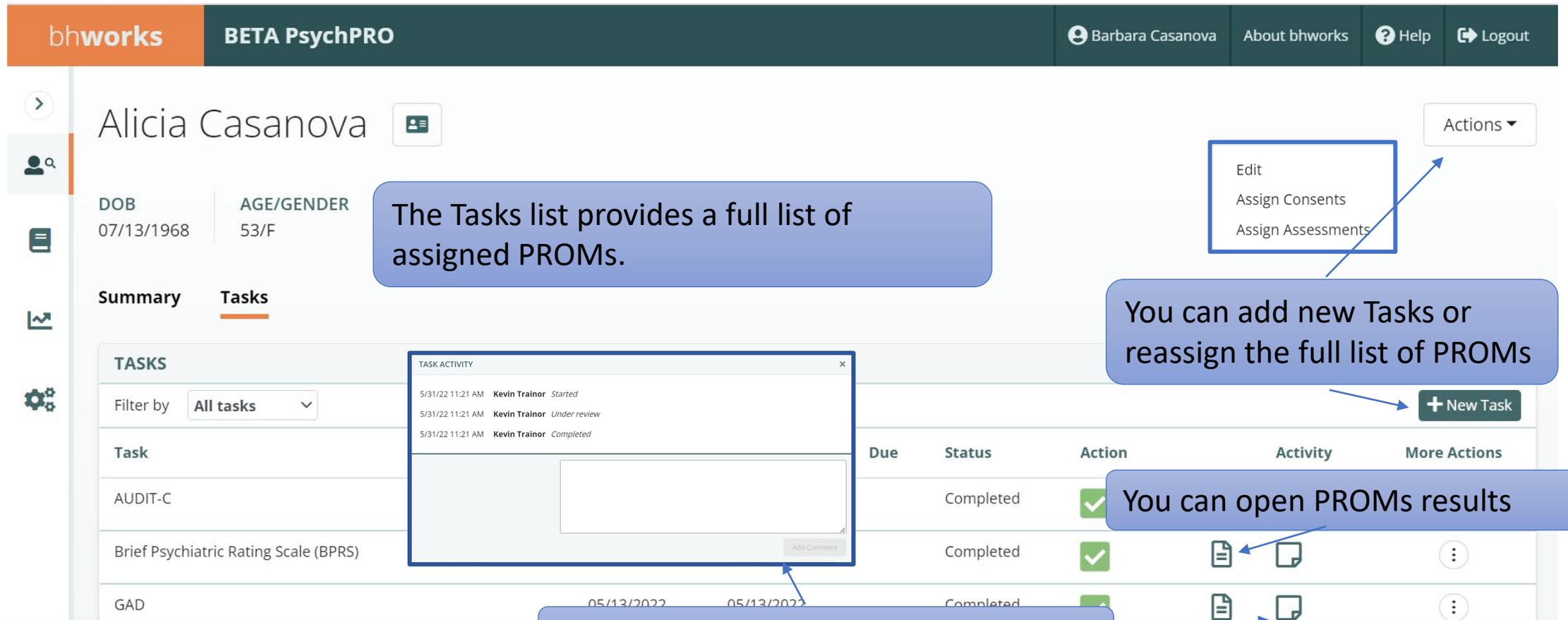
Edit
 Assign Consents
 Assign Assessments

Actions ▾

Summary will open a quick list of all recent PROMs and time completed. Clinician can also open specific results from this screen.

Click the Action button to Edit patient information or reassign full list of assessments again.

Task List



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Alicia Casanova

DOB: 07/13/1968 | AGE/GENDER: 53/F

Summary | **Tasks**

TASKS

Filter by: All tasks

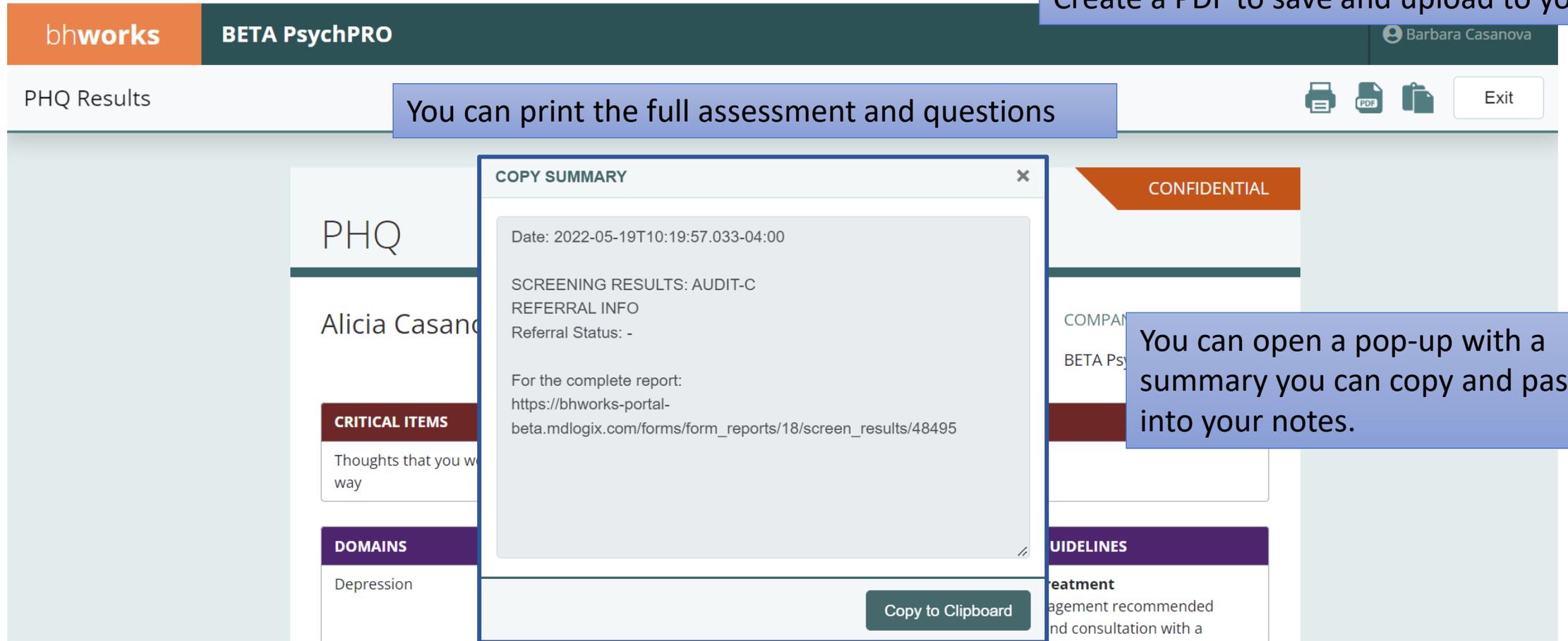
Task	Due	Status	Action	Activity	More Actions
AUDIT-C		Completed	✓		
Brief Psychiatric Rating Scale (BPRS)		Completed	✓		 
GAD	05/13/2022	Completed	✓		 

Annotations:

- The Tasks list provides a full list of assigned PROMs.
- You can add new Tasks or reassign the full list of PROMs
- You can open PROMs results
- You can open a pop-up of Task activity

Reviewing PROMs Results

Create a PDF to save and upload to your EHR



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PHQ Results You can print the full assessment and questions Print PDF Exit

CONFIDENTIAL

PHQ
Alicia Casanova

CRITICAL ITEMS
Thoughts that you w
way

DOMAINS
Depression

COPY SUMMARY

Date: 2022-05-19T10:19:57.033-04:00

SCREENING RESULTS: AUDIT-C
REFERRAL INFO
Referral Status: -

For the complete report:
https://bhworks-portal-beta.mdlogix.com/forms/form_reports/18/screen_results/48495

Copy to Clipboard

COMPAN
BETA Psy

GUIDELINES
reatment
agement recommended
nd consultation with a

You can open a pop-up with a summary you can copy and paste into your notes.

Creating and Exporting Reports

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Tasks Report

Tasks Report

Tasks:

Status: **Due:**

Staff: **Program:**

NAME	MRN/ID	STAFF USER	LOCATION	TASK	STATUS	CREATED	STARTED	DUE	PARTICIPANT NOTIFIED	COMPLETED AT	COMPLETED BY
Gibson, Debbie	—	—	Primary Care Office	Hamilton Depression Rating Scale	Started	05/18/2022 11:24 AM	05/18/2022 11:24 AM	—	—	—	—
Gibson, Debbie	—	—	Primary Care Office	Brief Psychiatric Rating Scale (BPRS)	Started	05/18/2022 11:24 AM	05/18/2022 11:24 AM	—	—	—	—
Gibson, Debbie	—	—	Primary Care Office	PHQ	Started	05/18/2022 11:19 AM	05/18/2022 11:19 AM	—	—	—	—
Gibson, Debbie	—	—	Primary Care Office	PsychPRO Consent	Completed	05/18/2022 11:11 AM	05/18/2022 11:13 AM	—	—	05/18/2022 11:16 AM	Gibson, Debbie

You can create reports by PROMs, Patient Name, Completion Status, or Assigning Staff.

You can export a CSV file with your results.

Editing Patient Information

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Alicia Casanova

DOB: 07/13/1968 | AGE/GENDER: 53/F | MRN: | LOCATION: Primary Care Office

Summary | **Tasks**

From the Summary or Tasks List click on the Action and then Edit button on the right to edit patient contact and demographic information.

TASKS Filter by: Current tasks + New Task

Task	Scheduled	Started	Completed	Due	Status	Action	Activity	More Actions	
AUDIT-C		05/13/2022	06/01/2022		Completed				
Brief Psychiatric Rating Scale (BPRS)		05/13/2022	05/13/2022		Completed				
GAD		05/13/2022	06/01/2022		Completed				
STAFF Hamilton Depression Rating Scale		05/13/2022	05/13/2022		Completed				

Actions dropdown menu:
 Edit
 Assign Consents
 Assign Assessments