

### **Guidelines Regarding Use of APA Titles in Non-APA Business**

If a former or current member of the Board of Trustees or an APA Component uses or allows use of their official APA title to identify themselves in connection with an activity in a personal capacity or in connection with a separate entity that is unrelated to the APA, they should:

1. When used in connection with a speaking engagement, media interview or the like, only use or allow the use of their title if it is included as part of several other biographical details and the title is given no more prominence than other information; and the speaker makes clear that he/she/they are not speaking on behalf of the organization; or
2. If used in connection with the publication of a written work, including as an e-mail signature, include an appropriate disclaimer on the same page on which the title appears (such as *“The views expressed herein are those of the author and do not necessarily represent the views of the American Psychiatric Association or its members”*).

If a former or current member of the Board of Trustees or an APA Component wants to inquire about whether a particular proposed use of their official APA title would be appropriate, they are encouraged to contact the APA Office of General Counsel by submitting an email to [contracts@psych.org](mailto:contracts@psych.org).