



CONTINUING EDUCATION MANAGEMENT SYSTEM (CEMS) TRAINING

Office of Accreditation and Compliance | Division of Education

INTRODUCTIONS



VISHAL MADAAN, M.D.

Chief of Education/ Deputy Medical Director
Education,
Division of Education



YADASHE (YADI) BELAY, MA

Director,
Office of Accreditation and
Compliance



ERICA BOOTH, MS

Project Manager,
Office of Accreditation and
Compliance



ASHLEY TURNER

Senior Program Manager,
Office of Accreditation and
Compliance

AGENDA

- Joint Accreditation Updates
- Accreditation Application Process
- Application Deadline Requirements
- CEMS Walkthrough
- Required Documentation
- APA Staff Resources
- Q&A

ACCREDITATION AND COMPLIANCE UPDATES

INTERPROFESSIONAL JOINT ACCREDITATION

APA was approved for Joint Accreditation (JA) in December 2022. Benefits of JA include:

- Continuing education for multiple professions through a single, unified application process, fee structure, and set of accreditation standards
- Interprofessional CE improves healthcare professionals' performance and patient outcomes by **learning, with, from, and about each other**
- Positions the APA as a strategic partner in healthcare improvement initiatives and collaborative care

APA is jointly accredited to offer the following credit types:



Continuing
Medical
Education



Psychology
Continuing
Education



Pharmacist
Continuing
Education



Nursing
Continuing
Professional
Development



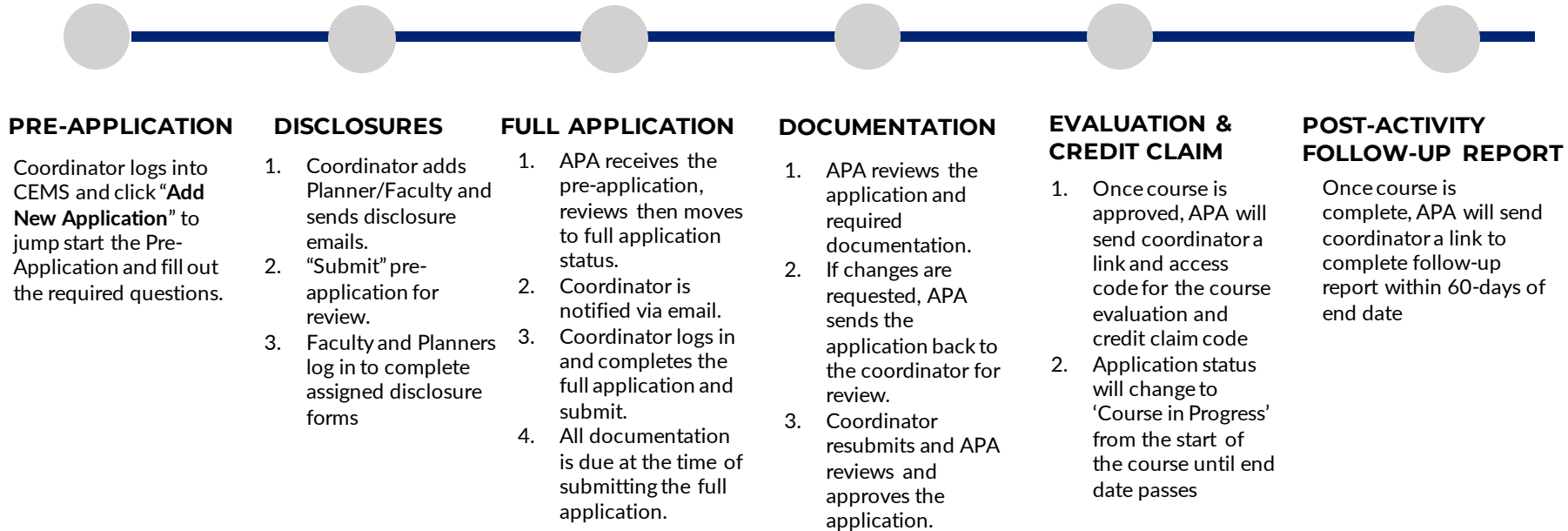
Social Worker
Continuing
Education



Participation

CE/CME COURSE APPLICATION PROCESS

JOINT PROVIDER CME COURSE APPLICATION PROCESS



CE ACTIVITY APPLICATION DEADLINE REQUIREMENTS

ACTIVITY APPLICATION DEADLINES

8-weeks out

- Pre-Activity Application, including all activity planners/faculty information to collect financial disclosures

4-weeks out

- Complete full application, including all remaining faculty information to collect financial disclosures
- Final agenda
- Marketing Materials (emails etc.)
- Presentation (if applicable)

2-weeks out

- Onsite Materials (front matter, website, etc.)
- Content Review form (if applicable)
- Updated final presentation (if applicable)

CE MANAGEMENT SYSTEM (CEMS) WALKTHROUGH

**NEW FEATURES IN
APA CE MANAGEMENT SYSTEM (CEMS)**

- Secure access using Single-Sign On
- User Friendly Account with Dashboard
- Application Status Updates in Real Time
- Automatic Financial Disclosure Notifications
- Online Credit Card Payment Processing

REQUIRED DOCUMENTATION

DOCUMENTS TO UPLOAD TO APPLICATION

Final agenda (Outline for \leq 1-hour webinars)

Marketing material

- Accreditation and Designation Statement

Onsite materials (website, program book, syllabus)

- Accreditation and Designation Statement
- Financial Disclosure Statement with all Planner and Speaker Financial Disclosures (even if there is nothing to disclose)
- Credit claiming and evaluation information (front matter)

CE Content Review Form

***Only needed when faculty have a relevant conflict of interest that requires a review of their educational content.** Reviewers must not have any relevant conflicts to be able to review and ensure the content is fair, balanced, and free of commercial bias.

MARKETING MATERIALS

ACCREDITATION/ APPROVAL STATEMENTS



Continuing Education Credits

In support of improving patient care, this activity has been planned and implemented by American Psychiatric Association (APA) and <<enter name of the nonaccredited collaborator>>. APA is jointly accredited by the American Council for Continuing Medical Education (ACCME), the Accreditation Council for Pharmacy Education (ACPE), and the American Nurses Credentialing Center (ANCC), to provide continuing education for the healthcare team.

Physicians

The APA designates this live event for a maximum of **x.xx** AMA PRA Category 1 Credits™. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

Psychologists

Continuing Education (CE) credits for psychologists are provided through the co-sponsorship of the American Psychological Association (APA) Office of Continuing Education in Psychology (CEP). The APA CEP Office maintains responsibility for the content of the programs.

Nurses/Nurse Practitioners

The American Psychiatric Association (APA) designates this activity for <<enter hrs/minutes>> Nursing contact hours. Nurses should only claim credit commensurate with the extent of their participation in the activity.

Social Workers

As a Jointly Accredited Organization, American Psychiatric Association (APA) is approved to offer social work continuing education by the Association of Social Work Boards (ASWB) Approved Continuing Education (ACE) program. Organizations, not individual courses, are approved under this program. State and provincial regulatory boards have the final authority to determine whether an individual course may be accepted for continuing education credit. APA maintains responsibility for this course. Social workers completing this course receive **x** social work continuing education credits.

*****Continuing education requirements vary from state to state. Many state boards grant reciprocity with national accrediting organizations and other state boards. It is the responsibility of each professional to understand the requirements for license renewal or check with the state or national licensing board and/or professional organization to become more familiar with their policies for acceptable continuing education credit. Social workers and Psychologists should contact their regulatory board to determine course approval.***

*****for SW and Psych CE activities***

ONSITE MATERIALS

All activity front matter must be uploaded to the activity application and approved by OAC before the activity is marketed and webpage goes live. Course Information must be displayed to learners before they register for an activity.

Activity Front matter requirements:

- Content (description, learning objectives, planners, faculty, etc.) should match what is submitted into CEMS for approval
- All planners and faculty **relevant financial relationships** need to be disclosed on the front matter
- Start and end date should be the same for live courses unless it is a multi-day activity (virtual conferences/meetings, etc.)

Enduring Activities:

- Each activity should have separate front matter webpages/links for live and enduring activities
- Enduring activity front matter must **be updated after being copied over** from live activity

Planner and Faculty Requirements:

- Listed Planners and Faculty should match what is submitted and approved in CEForms
- Planner and Faculty section need to include the ACCME Standards for Integrity and Independence statement above disclosures
- **Staff cannot be listed as planners**, unless they are serving as subject matter expert on the activity planning committee (ex. Dr. Madaan as MD, Amy Cohen as Clinical Psychologist)
- All Faculty bios must be included for activities offering CE credits (SW, Psychology and Nursing)

Faculty and Planner Disclosures

The American Psychiatric Association adheres to the ACCME's *Standards for Integrity and Independence in Accredited Continuing Medical Education*. Any individuals in a position to control the content of a CME activity – including faculty, planners, reviewers or others – are required to disclose all relevant financial relationships with ineligible entities (commercial interests). All relevant conflicts of interest have been mitigated prior to the commencement of the activity.

Instructor

- Gail L. Daumit, MD MHS, is the vice dean for clinical investigation at the Johns Hopkins University School of Medicine. She is a professor in the Departments of Medicine and Psychiatry and Behavioral Sciences, as well as the Samsung Professor of Medicine at The Johns Hopkins University. Dr. Daumit's research has focused on developing innovative ways to improve the physical health of people with mental illness through descriptive epidemiology, health services research, clinical trials and implementation science. Dr. Daumit has no relevant financial relationships to disclose.

Planners

- Teri Brister, PhD, LPC, National Alliance on Mental Illness. Reports no financial relationships with commercial interests.
- Amy N. Cohen, PhD, American Psychiatric Association. Reports no financial relationships with commercial interests.
- Sherin Khan, LCSW, Thresholds. Reports no financial relationships with commercial interests.
- John Torous, MD, Beth Israel Deaconess Medical Center. Dr. Torous has no relevant financial relationships to disclose.
- Donna Rolin, PhD, APRN, University of Texas at Austin. Dr. Rolin has no financial relationships to disclose.


JOINT PROVIDER PROGRAM BENEFITS AND INCENTIVES


APA JOINT PROVIDER PROGRAM BENEFITS AND INCENTIVES


- **Evaluation and certificate management** in APA learning management system
- **On-going technical support:** our team provides technical support to any learner that is completing an evaluation or claiming a certificate
- **Joint Accreditation:** Joint Providers who have interprofessional educational activities can offer social work, nursing, and psychology credits, in addition to CME credits to reach a broader audience and increase revenue
- **Marketing Joint Provider activities (coming soon):** activity calendar on APA education website and highlighted in monthly APA education email to members
 - Helps Joint Providers increase registration, more revenue from their CME activities by reaching more APA members


JOINT PROVIDER RESOURCES



 Applications


 JP Resources


 ACCREDITATION AND DESIGNATION STATEMENTS TEMPLATE APA JOINT PROVIDER PROGRAM

 APA JOINT PROVIDER PROGRAM GUIDE

 FEES - APA JOINT PROVIDER PROGRAM

 FINANCIAL DISCLOSURES TEMPLATE - APA JOINT PROVIDER PROGRAM

 GUIDELINES FOR DEVELOPING LEARNING OBJECTIVES JP

 LIST OF MEASURABLE VERBS USED TO ASSESS LEARNING OUTCOMES JOINT PROVIDER

District Branch Resources ^

- Social Media Training for District Branches
- Disaster Resources for District Branches
- DBSA Presidents Orientation Grants
- Model District Branch
- APA Joint Provider Program**
→
- Ethics Resources
- Guide to APA Distinguished Fellowship
- APA Membership Resources
- Website Accessibility

APA Joint Provider Program

APA is accredited by the Accreditation Council for Continuing Medical Education (ACCME). One of the privileges of accreditation is the ability to partner with non-accredited organizations to jointly provide *AMA PRA Category 1 Credit™* for quality continuing medical education (CME) activities. APA jointly provides CME for APA District Branches (DBs), affiliated groups, and external organizations.

Upcoming Joint Provider Activities

Check back soon for activities.

Joint Provider Resources

- [APA 2022 Joint Provider Program Guide \(.pdf\)](#)
- [Joint Provider Activity Application Checklist \(.pdf\)](#)
- [Learning Objectives Guidelines \(.pdf\)](#)
- [Accreditation and Designation Template \(.pdf\)](#)
- [Financial Disclosure Statement Template \(.pdf\)](#)
- [2021 Joint Provider Application Training Slides \(.pdf\)](#)
- [2021 Joint Provider Updates Webinar Slides \(.pdf\)](#)
- [2022-2023 Joint Provider Program Fees \(.pdf\)](#)

Join the Joint Provider Program

Interested in joining the APA Joint Provider Program? Contact Erica Boothe, Project Manager of the Office of Accreditation and Compliance at eboothe@psych.org for more information.

APA CME/MOC Resources

QUESTIONS?

THANK YOU!

Contact us with any questions or concerns:

Yadi Belay at ybelay@psych.org

Erica Boothe at eboothe@psych.org